



Residential Rental Application

Property Manager: Drick Ward, Realtor®
NON-REFUNDABLE APPLICATION FEE: \$40 per applicant,
separate application required for each individual over 18 who will reside in the property.



Application is hereby made to lease the premises at _____, beginning on the _____ day of _____, 20____. Desired Lease Term _____ Monthly Rent Offered \$ _____

Name _____ check if Co-applicant (name primary) _____

SSN _____ Birth Date _____ Relationship to applicant _____

Current address means the most recent address you owned or rented. Do not include temporary housing or hotels. Residency information must include at least the past two years. Attach additional page if necessary.

Current Address _____ City/State/Zip _____

How long at this address _____ Current Phone _____

Landlord or mortgage company _____ Landlord Phone _____

Monthly Rent or Mortgage \$ _____ Lease? Yes No Expiration _____ Notice Given _____

Former Address _____

How long at this address _____ Monthly Mortgage or Rent \$ _____

Landlord or mortgage company _____ Landlord Phone _____

Do you own real estate? Yes No. If Yes, where _____

Employment information must include at least the past two years. Attach additional page if necessary.

Employer _____ How long employed _____

Address _____ Phone _____

Occupation/Position _____ Salary \$ _____ week month year

If Military:** Duty station _____ Report Date _____ End of current enlistment _____

Additional income* source and amount _____

*Applicant need not disclose alimony, child support, or separate maintenance income or it's source, unless applicant wishes it to be considered for the purpose of the application for tenancy. ****Military applicants include recent LES and orders.**

Do you have any judgments? Yes No

Have you filed for bankruptcy within the past 3 years? Yes No

Have you paid any bill more than 30 days late in the past year? Yes No

Have you ever been sued or evicted for nonpayment of rent? Yes No

Do you have any liens? Yes No

If you answered Yes to any of the above, explain in detail: _____

Outstanding Debts and Monthly Payments

Student Loans (in deferment? _____)	\$ _____	Credit Cards	\$ _____
Vehicle Loans	\$ _____	Credit Cards	\$ _____
Other	\$ _____	Credit Cards	\$ _____
Other	\$ _____	Credit Cards	\$ _____

Bank (Checking) _____ (Savings) _____

NEPTUNE REALTY – Applications may be faxed to 888-673-0239
You must Read and Sign Application before it can be processed.
 Payment of application fee is required prior to processing.

In case of emergency, Notify:

Name _____ Relationship _____

Phone _____ Address _____

List all other persons who will occupy the property: **A separate rental application is required for each occupant over 18 years of age.**

Name	Relationship	DOB	SSN
_____	_____	_____	_____
_____	_____	_____	_____

Pets: Yes No. If Yes, provide type, age, and weight of each _____

Do you have renter's insurance? Yes No. Insurance company name/agent _____

Vehicle Make/Model _____ Year _____ License # /State _____

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The owner of the premises you are applying for carries insurance on the dwelling only. You must acquire and maintain a renters insurance policy for your household goods. Neither the Agent nor Owner of the property is responsible for damages to your personal property. Applicant is applying for property subject to the terms and conditions of Agent's governing Tenant Screening Guidelines and applicable lease and prior to application has been given the opportunity to inspect this information, which includes pet criteria and fees, maximum number of allowable occupants, and credit and income guidelines, and you understand that your application fee and deposit, if any, will be non-refundable if you are approved for the rental unit but decide not to rent the property. You agree that neither the Owner nor Agent have made any promises or agreed to any conditions which are not in writing, and acknowledge that no special conditions or repairs will be made to the property unless they are contained in the lease agreement.

Each applicant certifies information provided in this application is true and accurate to the best of their knowledge. If any applicant withholds or gives false information, this application is considered void and the lease agreement may be terminated by the Agent/Owner. Credit report will be obtained by a tenant screening service.

If the application is approved and the Applicants do not enter into a lease, any fees/deposits paid by the applicant(s) may be retained by the agent. Full Security Deposit must be received in certified funds by agent within 24 hours of application approval. Property remains on the market until deposit is received and lease is signed. Application fees are non-refundable. You will be required to pay your first month's rent in certified funds at the time you receive keys to the property. Each applicant understands that the Agent represents the Owner of the premises and acknowledges having received a copy of this application at the time it was submitted.

Owner and Agent are pledged to the letter and spirit of U.S. policy for achievement of equal housing opportunity. We encourage and support affirmative advertising and marketing programs in which there are no barriers to obtaining housing because of race, color, religion, sex, handicap, familial status, elderliness or national origin. Megan's Law Disclosure: Applicant(s) should exercise whatever due diligence they deem necessary with respect to information on any sex offenders registered under Chapter 23 (19.2-387 et seq.) of Title 19.2. Such information may be obtained by contacting the Virginia State Police through their website on the internet at <http://sex-offender.vsp.virginia.gov/sort/>.

Property shown by _____ On (date) _____

Applicant email: (used for electronic signatures) _____

Owner and Agent have applicants' permission to obtain credit history and verify any information provided.

Signature _____ Date _____